

MINUTES
VILLAGE OF LAKE PARK COUNCIL MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
REGULAR SESSION
7 PM

JULY 9, 2019

ATTENDING: Mayor David Cleveland
Council Members: John Barnes, Pam Jack, James Record and Fabian Szarko
Village Administrator: Cheri Clark
Finance Officer: Cheryl Bennett
Attorney: Ken Swain

CALL TO ORDER: Mayor David Cleveland called the July 9, 2019 Regular Session Council meeting to order.

INVOCATION: John Barnes gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Cleveland led the Pledge of Allegiance.

PUBLIC COMMENT: Ann and Bob Haegele – 6611 Creft Circle – thanked Council and Parks and Recreation for their Hometown Hero Award. This award is very special to them and they appreciate and love living in the Village of Lake Park.

APPROVAL OF MINUTES: James Record made the motion to approve the June 11, 2019 Regular Session Council Minutes and June 11, 2019 Budget Public Hearing Minutes as presented. Pam Jack seconded the motion. Vote – Unanimous.

CHANGES TO THE AGENDA: John Barnes made the motion to adopt the July 9, 2019 Council Meeting Agenda as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

SECURITY REPORT: Deputy Helms was unable to attend the Council meeting. There were 79 calls for service in June, 322 self-initiated calls and 5 alarm calls. There were 42 traffic stops in the month of June.

Mayor David Cleveland shared that the Village has received complaints concerning speeding in the alleys. The current ordinance is 25 mph throughout the Village. The General Statute infers that if the alleys are a different speed limit then the Village would need to post every alley. The Village would need approximately 40 signs – roughly \$7,000 plus legal fees to rewrite the ordinance. Council decided to table further discussion and possible action until after the first of the year.

PARKS AND RECREATION: James Record shared that the new fountains in Connie's Pond and Russell Park keep tripping the breakers. The electrician is scheduled to come and repair the breakers. The clock tower roof, railings and columns have been painted. Fabian Szarko shared that the roof of the little gazebo at Queens and Hoover needs to be painted. Due to safety concerns, the swing chains in Azalea Park and Founders Park have been replaced.

The Fourth of July was a great event that included the recognition of the Hometown Heroes, Celebration of the Village's 25th anniversary and the 25 original families. James Record thanked Angie Figiel and all the volunteers for putting together a successful Fourth of July event.

National Night Out is Tuesday, August 6th. There will be free pizza and drinks, a DJ, the Sheriff's Office, Hemby Bridge Fire Department, Dogs on Deploy and inflatable games.

Soccer Shots would like to use Founder's Park from 4 to 5 every Friday starting September 13th to December 6th. James Record made a motion to approve Soccer Shots use of the field. Pam Jack seconded the motion. Vote – Unanimous.

MECKLENBURG SWIM ASSOCIATION: The Mecklenburg Swim Association (MSA) has approached the Village about renting the pool after Labor Day until their new facility in Indian Trail is completed. The initial rental fee offered was \$1,500 a week and the usage would be from 4 to dark Monday – Friday and Saturday 9 to 1. Pam Jack expressed her concerns about the perceptions of the community and the need for the rate to be \$2,000 a week. James Record suggested a flat rate of \$7500 for 1st month and then \$1,500 a week thereafter. By consensus the Council decided that the Village of Lake Park 2019 pool rules would apply, a contract would be needed, MSA would be responsible for damages, waivers for all the swimmers, Certificate of Insurance naming the Village as additionally insured and the flat rate would be \$7,000. James Record made the motion for the Mayor to negotiate a contract with MSA for \$7,000 for 1 month and \$1,500 for each week thereafter starting in September. John Barnes seconded the motion. Vote – Unanimous.

STORMWATER: Cheri Clark shared that the regrading of the channel on Sybil Court, the repair behind 7605 Conifer Circle, the Ginger Lane inlet box and the two settled areas on Mother Teresa have been completed. The only remaining project is Lincoln Court.

COMMUNICATION COMMISSION: Pam Jack shared that the Communication Commission July 17th meeting has been cancelled. Their next meeting will be in August. Pam Jack shared that the Lake Park t-shirts are for sale for \$15.00 at the office and the funds will be deposited into the Village of Lake Park General Fund. The Communication Commission had 25 people to sign up for e-notify during the Fourth of July event. The Communication Commission plans to have a booth at the Fall Festival. There is a Resident Mixer planned for September.

FINANCE OFFICER'S REPORT: Cheryl Bennett shared that during the month of June she moved \$715 from Miscellaneous Operating Expenses and \$25 from Park Maintenance to the following accounts: \$605 into Communications, \$25 into Natural Gas, and \$110 into Taxes – motor vehicle.

	Jun 19	Jul '18 - Jun 19	YTD Budget	% of Budget
General fund				
Income				
Property Taxes				
Ad valorem current year	84.17	571,502.89	571,266.00	100%
Utility ad valorem	0.00	6,996.00	7,134.00	98%
Motor vehicle tax	6,652.30	75,795.80	83,545.00	91%
Ad valorem prior years	195.90	3,422.87	3,000.00	114%
Penalties and interest	61.60	2,330.55	2,500.00	93%
Total Property Taxes	6,993.97	660,048.11	667,445.00	99%
Other Taxes				
Stormwater Fees- current year	0.00	62,574.12	62,137.00	101%
Stormwater fees - prior years	0.00	180.00	250.00	72%
Total Other Taxes	0.00	62,754.12	62,387.00	101%
State Shared Revenues				
Alcoholic Beverage Tax	0.00	15,834.27	14,000.00	113%
	18,944.9			
Sales and use tax	3	153,634.73	200,000.00	77%
Telecom. Sales Tax	198.24	1,123.48	1,825.00	62%
	20,546.8			
Elec. Sales Tax	8	70,962.99	101,000.00	70%
Video Prog. Sales Tax	4,925.50	14,207.32	20,100.00	71%
Piped Gas Sales Tax	7,103.81	11,448.00	7,100.00	161%
Solid Waste Disposal Tax	0.00	2,569.25	3,750.00	69%
	51,719.3			
Total State Shared Revenues	6	269,780.04	347,775.00	78%
Parks & Recreation Revenue				
Program Fees-Fishing Licenses	131.00	1,552.00	1,500.00	103%
Facility Rentals	890.00	5,170.00	2,500.00	207%
Daily swim fees	4,443.00	15,325.10	12,000.00	128%
Season pass pool fees	6,170.00	53,290.00	50,000.00	107%
	11,634.0			
Total Parks & Recreation Revenue	0	75,337.10	66,000.00	114%
Other revenues				
Zoning Permits	200.00	1,264.00	1,200.00	105%
Approp. Fund Bal. Stormwater	0.00	0.00	55,000.00	0%
Approp. Fund Balance	0.00	0.00	58,983.00	0%
Civil Penalties	100.00	903.00	500.00	181%
Investment revenue	925.03	12,112.41	3,600.00	336%
Miscellaneous	0.00	5,400.62	2,120.00	255%
Total Other revenues	1,225.03	19,680.03	121,403.00	16%
	71,572.3		1,265,010.	
Total Income	6	1,087,599.40	00	86%

Gross Profit	71,572.36	1,087,599.40	1,265,010.00	86%
Expense				
General Government				
Other Expenditures				
Contingency	0.00	0.00	6,550.00	0%
Stormwater Expense				
Advertising	0.00	0.00	100.00	0%
Dues and Permits	0.00	750.00	750.00	100%
Prof. Fees - Engineering	0.00	1,451.16	6,000.00	24%
Repairs & Maint. Services	11,808.00			
	<u>0</u>	<u>106,734.95</u>	<u>110,537.00</u>	<u>97%</u>
	11,808.00			
Total Stormwater Expense	<u>0</u>	<u>108,936.11</u>	<u>117,387.00</u>	<u>93%</u>
	11,808.00			
Total Other Expenditures	0	108,936.11	123,937.00	88%
Planning and Zoning				
Zoning Admin. Services	1,089.08	13,068.96	13,069.00	100%
Code Enforcement Services	0.00	0.00	600.00	0%
Consulting Fees	136.00	459.00	4,000.00	11%
Legal Services	1,144.00	3,240.00	7,000.00	46%
Advertising	39.80	39.80	220.00	18%
Postage	0.00	6.70	80.00	8%
Supplies	0.00	99.08	300.00	33%
Training	<u>0.00</u>	<u>210.00</u>	<u>800.00</u>	<u>26%</u>
Total Planning and Zoning	2,408.88	17,123.54	26,069.00	66%
Gen. Govt. Personal Services				
Adm Assistant	1,187.50	13,637.25	13,900.00	98%
Clerk/Tax Collector	5,731.08	68,772.96	68,773.00	100%
Council	2,988.07	12,592.57	12,806.00	98%
Finance Officer	1,514.17	18,170.04	18,170.00	100%
Mayor	1,313.25	5,253.00	5,253.00	100%
Payroll Expenses	<u>1,057.48</u>	<u>10,101.85</u>	<u>10,200.00</u>	<u>99%</u>
Total Gen. Govt. Personal Services	13,791.55	128,527.67	129,102.00	100%
Professional Fees				
Auditing Services	0.00	4,820.00	4,820.00	100%
Legal Services	<u>2,416.00</u>	<u>10,696.00</u>	<u>12,000.00</u>	<u>89%</u>
Total Professional Fees	2,416.00	15,516.00	16,820.00	92%
Supplies and Materials				
Office	<u>634.09</u>	<u>5,209.73</u>	<u>6,100.00</u>	<u>85%</u>
Total Supplies and Materials	634.09	5,209.73	6,100.00	85%
Services				
Communications/Newsletter	2,036.40	3,002.97	3,005.00	100%
Advertising	0.00	189.04	300.00	63%

Membership and dues	0.00	5,152.00	5,200.00	99%
Bank charges	58.19	740.17	950.00	78%
Insurance/bonds	0.00	9,930.23	9,931.00	100%
Miscellaneous oper. exp.	0.00	33.89	254.00	13%
Website/flyers	0.00	1,300.00	1,500.00	87%
Printing & Delivery Newsletter	239.80	2,278.62	2,350.00	97%
Postage	0.00	703.71	760.00	93%
Property Tax	0.00	580.09	580.00	100%
Tax collection	222.49	2,309.74	2,310.00	100%
Telephone	523.23	5,948.44	6,160.00	97%
Training	0.00	0.00	600.00	0%
Travel	0.00	656.69	920.00	71%
Total Services	3,080.11	32,825.59	34,820.00	94%
Capital Outlay				
Furniture/Office	0.00	0.00	7,000.00	0%
Sidewalk repairs	4,953.00	15,477.00	22,000.00	70%
Reserve for Capital Replacement	0.00	0.00	10,000.00	0%
Total Capital Outlay	4,953.00	15,477.00	39,000.00	40%
	39,091.6			
Total General Government	3	323,615.64	375,848.00	86%
Parks & Recreation				
Parks/Rec. Supplies & Materials				
Flags	0.00	793.80	1,000.00	79%
Janitorial /Cleaning Supplies	9.48	283.23	550.00	51%
Food/Provisions - events	128.06	1,778.11	3,500.00	51%
Pool Supplies	1,760.52	5,748.15	6,250.00	92%
Total Parks/Rec. Supplies & Materials	1,898.06	8,603.29	11,300.00	76%
Parks/Rec Services				
	13,050.0			
Pool management fee	0	52,370.50	52,430.00	100%
Pool Operations	2,939.32	6,976.73	7,100.00	98%
Comm. center maintenance	230.00	8,478.60	9,400.00	90%
Seasonal Decorations	375.00	15,512.44	18,000.00	86%
Events Services	0.00	3,087.72	3,100.00	100%
Water/Sewer	725.64	5,590.13	7,600.00	74%
Natural Gas	28.92	724.54	725.00	100%
	17,348.8			
Total Parks/Rec Services	8	92,740.66	98,355.00	94%
Maintenance of Common Areas				
	13,978.9			
Landscaping	6	150,550.22	150,550.00	100%
	16,190.3			
Park maintenance	9	44,778.12	50,520.00	89%
Pond maintenance	0.00	18,448.29	19,850.00	93%
Electric Maintenance	2,230.00	9,428.33	11,700.00	81%

Repairs of Common Areas	935.00	1,310.00	2,000.00	66%
Total Maintenance of Common Areas	33,334.35	224,514.96	234,620.00	96%
Parks/Rec Capital Outlay				
Two Welcome Signs	0.00	1,142.99	5,000.00	23%
Reserve for Tennis Court	0.00	0.00	10,000.00	0%
Connies Pond Walkway	4,300.00	4,300.00	5,000.00	86%
Reserve for Playground	0.00	0.00	5,000.00	0%
Pool Cover and Drain	0.00	8,745.11	11,000.00	80%
Total Parks/Rec Capital Outlay	4,300.00	14,188.10	36,000.00	39%
	56,881.29			
Total Parks & Recreation		340,047.01	380,275.00	89%
Public Services/Safety Capital Outlay Radar Speed Sign	0.00	4,017.28	4,155.00	97%
Electric bills	9,147.18	105,876.62	112,833.00	94%
Street Signs	3,000.00	10,091.00	10,500.00	96%
	33,314.66			
Waste Collection		185,932.20	189,000.00	98%
Law enforcement	0.00	192,398.40	192,399.00	100%
	45,461.84			
Total Public Services/Safety		498,315.50	508,887.00	98%
Total Expense	141,434.76	1,161,978.15	1,265,010.00	92%
	-			
Net Ordinary Income Powell Bill	69,862.40	-74,378.75	0.00	100%
Other Income				
Fund Bal. from Powell Bill	0.00	0.00	175,000.00	0%
Interest - Powell Funds	0.00	2,170.63	200.00	1085%
Powell Bill Revenue	0.00	95,256.67	96,050.00	99%
Total Other Income	0.00	97,427.30	271,250.00	36%
Other Expense				
Street Exp. - Powell Bill	775.00	154,746.51	271,250.00	57%
Total Other Expense	775.00	154,746.51	271,250.00	57%
Net Powell Bill	-775.00	-57,319.21	0.00	100%
	-			
Net Excess of Rev. over Exp.	70,637.40	-131,697.96	0.00	100%

PUBLIC SERVICES (Street, Waste Collection & Lighting): Mayor David Cleveland shared that Allegra Southend straightened and stabilized 30 to 40 street signs in the month of June.

COMMUNICATION INFORMATION: Pam Jack shared that topics for the August newsletter include Mayor David Cleveland's End of Year Review, Council Recap, Village

Calendar, Community Calendar, e-notify, National Night Out, Hometown Heroes and Lake Park 25th Celebration, Candidate Filings, and HOA news.

COUNCIL COMMENTS: James Record thanked all the volunteers that made the Fourth of July a success.

Pam Jack shared that the Lake Park Celebration was very nice and that the potential pool rental discussion was very positive.

Mayor David Cleveland shared that the Village started a new budget year July 1st and reminded Council that any project over \$1,000 needs Council approval and to be aware that pre-audit approval is needed for projects over \$1,000. On emails, do not reply all as it can be a violation of the open meeting law.

ADJOURN: Fabian Szarko made the motion to adjourn. Pam Jack seconded the motion. Vote – Unanimous.


Mayor David Cleveland

Respectfully submitted,


Village Administrator, Cheri Clark

